

University of Wisconsin—Madison
School of Bhangra - UW

Article I (Name)

The name of the organization shall be School of Bhangra-UW (henceforth referred to as “School of Bhangra”, or “the group”).

Article II (Purpose)

It shall be the purpose of School of Bhangra-UW to promote the Punjabi dance form of Bhangra, provide cultural awareness, and have a positive impact on the lives and well-being of the UW-Madison community and its neighboring communities.

Article III (Membership and Eligibility Criteria)

Membership is open to any enrolled University student, faculty, or staff member who expresses interest in bhangra, or any member of the local community that does the same.

There are no financial restrictions to membership.

Article IV (Voting)

Section A: Consensus shall be held to elect members to the Executive Board.

Section B: Each member in good standing may participate in the consensus.

All decisions are made by the students in the organization. Students select those members are the most fit to run the organization. A majority vote is needed to ensure that the new leadership is chosen by its members.

Article V (Officers)

Section A: School of Bhangra-UW shall have a President, Vice President, Secretary and Treasurer. These officers comprise the Executive Board and must be UW-Madison students.

Section B: All officers must be members of School of Bhangra -UW.

Section C: The term of office shall be from June 1 to May 31.

Section D: Election of officers shall be held annually.

At least two weeks notice shall be given before the election meeting. Nominations shall be initiated from the current leadership and elections decided by consensus. The person receiving consensus of the leadership and the group will be elected.

Section E: Any officer may be removed from office status by a three-fourths vote of the Executive Board.

Section F: Any vacancy which may occur in an office shall be filled by appointment and approval of the Executive Board at the next meeting.

Article VI (Duties of Officers Defined)

Section A: The President

1. The president shall be the chief executive officer
2. Vacancies in offices will be filled by appointment of the President with approval of the Executive Board.
3. The president shall oversee the execution of duties by other officers.
4. The president shall also perform all duties incident to the position

Section B: The Vice President

1. The vice president shall be the parliamentarian for the organization.

2. The vice president shall assume the duties of the president should the office become vacant, or in the absence of the president.
3. The vice president will be responsible for scheduling programs.

Section C: The Secretary

1. The secretary shall be responsible for keeping the minutes of all meetings.
2. The secretary will provide updated events information to the officers and general membership.
3. The secretary shall maintain a complete and accurate account of attendance and membership status.

Section D: Treasurer

1. The treasurer shall keep a current record of all financial transactions.
2. The treasurer shall develop quarterly reports containing a list of all receipts and disbursements and make these reports available to the membership.
3. The treasurer will be responsible for checking the accuracy of all bills and invoices and paying them correctly and on time.
4. The treasurer will perform other duties as directed by the president.

Article VII (notice of meetings)

Section A: The times for regularly scheduled meetings shall be determined by the Executive Board with input from the general membership.

Section B: At least 2 days notice shall be given for each regular business meeting.

Section C: Special or emergency meetings may be called with less than 48 hours/days notice by the Executive Board.

Section D: The meetings shall include an order of business and disposition of the minutes.

Article VIII: (procedure of meetings)

Section A: Regular meetings shall be carried out informally.

Section B: Business meetings shall be carried out to plan for anything that may be beneficial or harmful to the group. Business meetings must have at least 3 officers in attendance or attendance by proxy.

SCHOOL OF BHANGRA - UW
BYLAWS
Updated August 18, 2009

ARTICLE I

Offices

Section 1

The office for the group (School of Bhangra - UW, henceforth referred to as “the group” or “School of Bhangra”) shall be in the city of Madison, in the county of Dane, in the state of Wisconsin.

Section 2

The office can only be changed by amendment of the Bylaws. The address, however, may change from one location to another so long as city, county, and state remain unchanged, and this will not be considered an amendment to the Bylaws.

ARTICLE II

Members

Section 1

The group shall make no restriction as to members, save that members must remain in good standing with the group and with the community.

Section 2

Any law or provision that would require approval by a majority of the members or approval of the members shall only require approval of the Executive Board.

ARTICLE III

Executive Board

Section 1

The Executive Board shall consist of at minimum President, a Vice President, a Secretary, and a Treasurer.

Section 2

The President, Vice President, Secretary, and Treasurer must all be students of the University of Wisconsin—Madison and members of the group in good standing.

Section 3

The Executive Board may add additional individuals as Advisors who shall act as a nonvoting resource for the Board. These Advisors must have the consensus of the Executive Board to hold that position.

Section 4

The duties of the Executive Board shall include, but not be limited to:

1. Perform any and all duties imposed upon them collectively or individually by law, by the Constitution, by these bylaws, and by the University of Wisconsin—Madison
2. Supervise all officers and agents of the group and acting on behalf of the group to assure their duties are performed properly.
3. Meet at such times and places as required by the Bylaws.
4. Register their addresses, phone numbers, and email addresses with the Secretary of the group.

Section 5

Meetings shall be held at a designated location agreed upon at least 48 hours prior to the meeting. Meetings shall be held quarterly at minimum and within the first month of each quarter.

Section 6

Special meetings of the Executive Board may be called by any member of the Executive Board, and such meetings shall be held at a location designated by the caller of the meeting.

Section 7

Regular meetings of the Board shall be held under stipulations of Section 5. Special meetings of the Board shall be held upon 48 hours of notification by personal delivery, telephone call, or email.

Section 8

Every act or decision done or made by the Executive Board at meetings shall be considered an act of the Executive Board representing the group's collective interest.

Section 9

Any action that would normally require a meeting by the Executive Board may be conducted with the unanimous written consent of all Executive Board members.

Section 10

The Executive Board shall not be personally liable for the debts, liabilities, or other obligations of the group.

ARTICLE IV

Duties of Officers

Section 1

The President shall be the chief executive officer of the group and shall, with the approval of the Executive Board, supervise and control the affairs of the group. He shall perform all duties incident to the office and other such duties as may be described by law, by the Constitution, by these Bylaws, or by the decisions of the Executive Board.

Section 2

The Vice-President shall act as the parliamentarian of the group and shall act as president should the office become vacant. The Vice-President shall be responsible for organizing and setting up programs and shall perform all duties incident to the office or as described by the Constitution, Bylaws, or the decisions of the Executive Board.

Section 3

The Secretary shall certify and keep at the principal office of the group a copy of these Bylaws as amended. Furthermore, he shall keep, at a location determined by the Executive Board, a book of minutes of all meetings of the Executive Board and of meetings of committees. The minutes shall contain the date of the meeting and proceedings of the meeting. He shall be the custodian of records and of the seal of the group and see that the seal is affixed to all duly executed documents. In general, he shall perform all duties incident to the office as may be required by law or given by the Board.

Section 4

The Treasurer shall be subject to the provisions of the Bylaws relating to "Finance." The Treasurer shall have charge and custody of, and be responsible for, all funds and securities of the group and deposit all funds in the name of the corporation in such banks or other depositories as determined by the Executive Board.

The Treasurer shall receive and give receipt for all money due and payable to the group from any source. He shall disburse the funds as directed by the Executive Board and take proper vouchers for such disbursement. He shall keep adequate and accurate records of the group's accounts, including assets, liabilities, receipts, income, and expenditures. He shall provide at all reasonable times the books of account and financial records to any member of the Executive Board.

The Treasurer shall furthermore prepare and certify the financial statements to be included in any required reports and perform all duties incident to the office as may be required by law or by decision of the Executive Board.

ARTICLE V

Finance

Section 1

The fiscal year of the group shall be from July 1 to June 30.

Section 2

Dues for members shall be determined by the group in consensus on an as-needed basis. Members have two weeks from the first written or vocal directive to pay dues or arrange appropriate accommodations with the Executive Board.

Section 3

The Executive Board may authorize any officer or agent to enter into any contract or execute and deliver any instrument in the name of the group, and such authority may be general or confined to specific instances. Without such authorization, no officer or agent shall have any power or authority to bind the group by any contract or engagement or to pledge its credit or to render it liable monetarily of any purpose or in any amount.

Section 4

Except as otherwise specifically determined by the Executive Board or required by law, checks, drafts, promissory notes, orders for payment of money and other evidence of indebtedness of the group shall require approval of the Executive Board.

Section 5

All funds of the group shall be deposited from time to time to the credit of the group in such banks or other depositories as the Executive Board chooses.

Section 6

The Executive Board or any individual member of the Board may accept on behalf of the group any contribution, gift, bequest, or device for the charitable or public purposes of the group.

ARTICLE VI

Records and Reports

Section 1

The group shall keep at its regional office:

1. Minutes of all meetings of the Executive Board, of meetings of committees, and any other meeting called by the group.
2. Adequate and accurate books of the accounts of the group, including accounts of properties and business transactions as well as assets, liabilities, receipts, income and expenditures.
3. A record of the names, addresses, phone numbers, and email addresses of all Board Members.
4. A copy of the group's Constitution and Bylaws as amended to date.

Section 2

Any Board member may at any time inspect and copy any and all books, records, and documents kept by the group as well as the physical properties of the group.

ARTICLE VII

Amendments to Bylaws and Constitution

Section 1

Subject to any provision of law applicable to the amendment of the Bylaws or Constitution of the group, these Bylaws or the Constitution may be altered, amended, or repealed by a consensus of the Executive Board

ARTICLE VIII

Violations and Prohibitions

Section 1

No member, officer, or agent connected with the group in any way, or any private individual shall receive at any time any of the net earnings or profit from the operations of the group, provided, however, that this provision shall not prevent payment to any such person or reasonable compensation for services performed for the group in effecting any of its charitable or public purposes, provided that such compensation is permitted by these Bylaws and fixed by decision of the Executive Board. No such person or persons shall be entitled to share in the distribution of, and shall not receive, any of the assets of the group upon dissolution of the group. The assets of the group, after all debts have been paid, shall remain in the hands of the Executive Board and be distributed in accordance with the Constitution and Bylaws of this group.

Section 2

No member, officer, or agent connected with this group in any way or collection of individuals shall perform or authorize any demeaning or humiliating action or situation upon any other individual as a representative of the group. Any creation of mental or physical discomfort, embarrassment, harassment, or ridicule as a representative of the group shall be grounds for severe disciplinary action.

Section 3

The group shall remain in accordance with the rules and regulations of the University of Wisconsin—Madison in terms of its membership eligibility and selection and keep all activities and events in accord with University policy.